

Meeting Agenda 01

Automation and Future of Work: Response to call for evidence workshop

Location: GAMBICA, Rotherwick House, 3 Thomas More St, London, E1Y 1YZ

Date: Monday 25th June 2018

Time: 09:00 – 18:00

The BEIS Committee has launched an inquiry into automation and future work and have put out a call for evidence. Details on the enquiry can be found here.

The BEIS Committee automation inquiry is inviting written submissions on the following questions:

Businesses

- What impact has automation had on business productivity to date?
- Could automation lead to reindustrialisation as processes and products become cheaper?
- Which sectors are most likely to be affected by a growth in automation? What sort of tasks are most and least likely to be replaced by automation?
- Is there enough advice and support available for businesses who want to automate? Does the Government's Industrial Strategy offer the right support to businesses for automation?
- What opportunities are there for British tech businesses from a rise in automation? How can these opportunities best be exploited for the benefit of British industry?

Workers

Are there specific demographic groups most at risk? How far can these be mitigated by new roles in these industries?

- What are businesses doing to offer training to staff, either as a result of or in support of automation? Should Government have a role in retraining workers affected by automation?
- What other actions should the Government be taking to support those affected by automation, such as a 'robot tax'?

Consumers

What are the potential benefits and disadvantages for consumers of businesses increasing automation? The committee is inviting evidence on

- The interaction between the Government's industrial, skills and digital strategies
- The suitability of the current curriculum to prepare young people for the Fourth Industrial Revolution
- The impact of the Fourth Industrial Revolution on the delivery of teaching and learning in schools and colleges
- The role of lifelong learning in re-skilling the current workforce

- Place-based strategies for education and skills provision; and
- The challenges and opportunities of the Fourth Industrial Revolution for improving social justice and productivity

The deadline for written submissions is 13th July 2018

1.0 Registration Opens

09:00

2.0 Workshop Starts

09:30

Facilitated by Victoria Montag Sector Head for Industrial Automation - GAMBICA

Objective is, to have by the end of the workshop;

- 1. Individual who will be responsible for compiling the response identified
- 2. Individual who will be responsible for submitting response identified (if not same as above)
- 3. Skeleton draft of response with placeholders for evidence unavailable at workshop
- 4. A complete action list, that describes how the placeholders will be filled, with actions assigned to specific individuals, deadlines and any dependencies noted.
- 5. Where there are gaps in information, who, of non-attendees might be able to supply it

3.0 Decision and Action lists reviewed and agreed

17:30

4.0 Close 18:00

Guidelines

To successfully make a submission via the online form on a committee's website, documents need to:

- Be less than 25 MB in size
- Be in Word (doc, docx, rtf, txt ooxml or odt format, not PDF)
- Contain as few logos or embedded pictures as possible
- Contain no macros
- Comprise a single document. If there are any annexes or appendices, these should be included in the same document.

It also assists the committee if those submitting evidence adhere to the following guidelines. Each submission should:

- State clearly who the submission is from, i.e. whether from yourself in a personal capacity or sent on behalf of an organisation, for example the submission could be headed 'Written evidence submitted by xxxxxx'
- Be concise we recommend no more than 3,000 words in length, unless otherwise stated in the inquiry terms of reference
- Begin with an executive summary in bullet point form of the main points made in the submission

- Include a brief introduction about yourself/your organisation and your reason for submitting evidence
- Have numbered paragraphs
- Include any factual information you have to offer from which the committee might be able to draw conclusions, or which could be put to other witnesses for their reactions
- Include any recommendations for action by the Government or others which you would like the committee to consider.

Notes on making a submission

Those making a submission to a Committee inquiry should note the following:

- Committees publish most of the written evidence they receive on the internet (where it will be accessible to search engines).
- If you do not wish your submission to be published, you must clearly say so and explain your reasons for not wishing its disclosure. The committee will take this into account in deciding whether to publish. If you wish to include private or confidential information in your submission to the committee, please contact the clerk of the committee to discuss this.